

**Western Washington University  
Mixed Identity Student Organization  
Charge and Charter  
January 22, 2007**

## **I. Mission Statement**

We seek to form an alliance of students who desire ownership over their own identities while respecting the identities of others. We seek to function as a social support resource promoting identity exploration and cross cultural understanding. As students whose own identities continually cross boundaries that historically have divided populations and cultural groups and whose intersections of identity are often not reflected by the dominant society, we seek to create a safe space to explore the politics of identity and race as a social construction in both a private and public atmosphere. We seek to educate ourselves and our community.

## **II. Executive Board**

- **President**
  - The President will be in charge of overseeing all other activities and executive positions. The President will be responsible for making room reservations each quarter for the club. He or she will be responsible for the smooth running of the club and making sure it stays focused and productive. Therefore, they will also create the agenda for each meeting, with the help of the President in Training, they shall meet with the weekly chair and President in Training fifteen minutes before each meeting to review the agenda.
  
- **Vice President**
  - The President in Training will be responsible for learning all matters that concern effectively taking over as President for the next year. Duties more specific to this position include, taking notes at each meeting and sending an email summary out to each member. This email is to keep all members informed and to have a generalized summary of each meeting to reference. They will also check the club's email regularly and send out any needed responses. However, for any important emails that need the attention of a higher authority they will report to the President. They will be responsible for helping the President create the agenda and meet with the chair and President fifteen minutes before each meeting for planning.
  
- **Budget Authority**
  - The Budget Authority will be in charge of tracking any purchases made by the club and the club's account. They will be in charge of the club renewal form due at the beginning of each year so the club may get it's fifty dollar start up fee from the A.S. Mainly they are responsible for, signing off on all Expenditure Requests forms, consulting club members before making

transactions, and giving weekly reports of the accounts. He or she must also have taken and be updated on all Associated Students Board training of Budget Authorities

- **Steering Committee Representative**
  - The Steering Representative will attend the Ethnic Student Center Steering Committee meetings every week. The Steering Representative will attend steering training. In turn the representative will be responsible for presenting items needed to be voted on, other club updates, and steering funds. They also will be responsible to going to other club meetings in the Ethnic Student Center three times a quarter. This is to promote future MISO events, show support, and build a network. After attending these club meetings they are to report back to MISO.
  
- **Activities Coordinator**
  - The Activities Coordinator is in charge of taking the advice of the MISO members and planning cultural and social activities upon the group's ideas. This includes any games, team builders, and events MISO puts on. They will assign duties or tasks to their fellow members, which they will be responsible for supervising. Each quarter they will take one meeting to coordinate the planning of the calendar. They will be responsible for creating committees, assigning duties and tasks and supervising the above.
  
- **Webmaster**
  - The webmaster is accountable for the management of the MISO website. This includes adding any news and keeping it constantly updated.
  
- **Publicity Coordinator**
  - The Publicity Coordinator is in charge of writing a column for the Ethnic Student Center newsletter every quarter and helping with such matters as creating signs for advertisement or getting the word out about MISO. They are accountable for making up to date brochures and handbills. They are also responsible for recognition within and outside the club, such as, thank-you notes to guests or recognition of a job well done by one of the MISO members.

### **III. Elections**

- **Nominations**
  - Elections are done by nominations. A person may nominate themselves or they may be nominated by another person. Nominations are to be held the second week of spring quarter and will be voted on the third week of spring quarter.

- **Election**

- Elections will be done via secret paper ballot. The majority of votes will gain the position or if there are two people willing to co-chair a position they may work together. Upon election the Vice President will have a two year commitment. They must be elected in the third week of spring quarter, trained the next year, and take the position as the President the year after. Elections will be done by secret ballot and will be counted by the President and Vice President and will be announced the following week.

#### **IV. Decision Making**

- **Voting**

- A voting system will be in place so that the club will make decisions as a whole. On the basis that majority wins. If no solution can be found the President and President in Training will consult and limit options. Those options will be reported back to the organization.

#### **V. Quorum**

- Quorum will be achieved when at least half off all regularly attending members are present for decision making.

#### **VI. Amendments**

- All revisions to the Constitution will be proposed at the meeting during the week. The club members have a week to dwell on the topic and the second week the revision will be voted on.