

Hui 'O Hawai'i
Charge and Charter
January 2008

I. Purpose/Mission Statement

Hui 'O Hawaii is a social club where students can meet, interact and have fun with people who share a common affinity for Hawaii and the Hawaiian culture.

We are a student-run club within the Ethnic Student Union. We provide a network to students with similar interests about Hawaii. We try to establish our unique cultural identity and share with our WWU peers. Open to all students. No, we will not fly you to Hawaii.

II. Executive Board

President

The president is responsible for making sure all tasks/duties concerning an event or activity are realized and executed. He /she must call meetings, preside over those meetings, and make sure the information about the topics covered during those meetings is shared with the entire club. He /she is also responsible for being available to any club member wishing to discuss concerns of personal, academic, or club-related nature.

Vice President

The vice president is responsible for keeping up to date with all major club actions and should assist the president or any other members in tasks and duties if necessary. He/she should also be available to talk with any club member wishing to discuss concerns of personal, academic, or club-related nature if it is not an option to do so with the president. The vice president must also be able to sit in as or take over presidential duties if the need arises.

Steering Representative

The steering rep must have completed mandatory steering training via Fall Building Unity Training. They must attend all of the steering committee meetings in order to inform the council about what the club is up to. He/she may not make decisions on behalf of the club during the steering meetings; however they are representing the club's decisions. They must also attend all of the club meetings in order to report important steering committee information and decisions.

Budget Authority

The budget authority must have completed the mandatory AS Budget Authority Training. He/she is responsible for making sure that the club stays within the budget whenever planning for an activity or event is in progress. If

for some reason the club goes beyond its budget, the budget authority should collaborate with the president, vice president and steering rep on ways to fundraise, get donations, etc. in order to make up for over expenditures.

III. Elections

-Nominations:

Nominations should take place during club meetings and are open to all club members. Nominations for the next school year's officers will be held at the ending of spring quarter. If for some reason there is an open position at the start of the school year, nominations can again be held at the beginning of fall quarter. Anyone may be nominated for any position. Nominations will take place immediately prior to voting. All nominations must be seconded in order to be valid.

-Voting:

The voting process is by show of hands where majority wins. A mutual third party will count the hands.

-Resignation:

If an officer is not fulfilling their duties, the president should talk with him/her about the issue. If the problem persists, the other officers will have a meeting and the officer in question will be asked to resign if the other officers feel it would be best for the club and/or the individual. If an officer does resign, the other officers can either collaborate to fill that void, or, if another club member is able and willing, they may be nominated then voted into the open position (following previously stated election guidelines).

IV. General Decision Making

General decisions shall be made in open club meetings by means of majority rules.

-Quorum:

The quorum at Executive board meetings is at least half of the executive board members be present.

V. Amendments

Changes to this charge and charter may be made by means of the general decision making process mentioned above.